

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 03/08/2022**

CALL TO ORDER:

The Port & Harbors Advisory Board regular meeting was called to order at 7:00 P.M., at Fire Station 1, in Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

<input checked="" type="checkbox"/>	Mr. Eric Lunde	(Chairman)
<input checked="" type="checkbox"/>	Mr. Andrew Mulder	(Vice-Chairman)
<input type="checkbox"/>	Mr. Mark Flora	(Council member)
<input checked="" type="checkbox"/>	Mr. Rod Bray	
<input checked="" type="checkbox"/>	Mr. Steve Wilsie	
<input type="checkbox"/>	Mr. John Kremer	
<input checked="" type="checkbox"/>	Mr. Jim Castle	
<input checked="" type="checkbox"/>	Mr. Tim Hemme	
<input type="checkbox"/>	Mr. Eric Collins	

MEMBERS ABSENT:

Excused

<input type="checkbox"/>	Mr. Eric Lunde	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Andrew Mulder	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Mark Flora	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Rod Bray	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Steve Wilsie	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. John Kremer	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Jim Castle	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Tim Hemme	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Eric Collins	<input checked="" type="checkbox"/>

Harbor Staff Present:

<input checked="" type="checkbox"/>	Mr. Mark Hilson
<input checked="" type="checkbox"/>	Mr. Dan Berg
<input checked="" type="checkbox"/>	Ms. Angel Holbrook

CHANGES TO AGENDA:

None

MINUTES:

MOTION was made by Castle to accept the minutes of the regular meeting of the Port and Harbors Advisory Board from February 8, 2022. **MOTION SECONDED** by Hemme. **MOTION PASSED UNANIMOUSLY.**

COMMUNICATIONS:

None

PERSONS TO BE HEARD:

None

OLD BUSINESS:

1. Harbor Rates Discussion

Discussion was held regarding the materials provided by staff.

Staff was directed by the Board to follow up and report back on the items below:

- Create wording to remove all harbor rate dollar values from the Ketchikan Municipal Code (KCM) so that rates can be updated via ordinance rather than KCM changes.
- Create a rate structure for utilities (water, wastewater, solid waste, electric) that is based off what user groups pay to Ketchikan Public Utilities (KPU) plus an price index or escalation rate, or something of that nature, that covers the cost of administering utilities and maintaining infrastructure. Also, prepare history on when the rates of these utilities were last raised by the respective departments and by what amount in comparison to when they were last raised by Port and Harbors (P&H) and by what amount.
- Examine the feasibility of creating an "off-island" solid waste program for harbor users that live off-island and use harbor solid waste services for home-generated trash. This program should include an additional rate, how to track users, and preferably include a pre-implementation survey of off-island users. The survey should include but not be limited to:
 - Willingness to participate
 - Willingness to pay additional fee
- Identify anticipated revenue increase from eliminating a 3-month moorage permit.
- Identify a rate to increase open moorage permits that would create, at

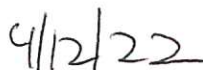
Mr. Steve Wilsie: Thank you everyone and staff. All this work, paperwork, preparation is very important.

Mr. Eric Collins:

ADJOURNMENT:

MOTION TO ADJOURN was made by Bray at 9:27 p.m. **MOTION SECONDED** by Castle. **MOTION PASSED UNANIMOUSLY.**





Chair/Vice Chair Signature

Date

least, a "break even" scenario for harbor funds.

MOTION was made by Bray to eliminate the 3-month open moorage permit from the harbor open moorage rate structure. **MOTION SECONDED** by Wilsie. **MOTION PASSED:** Castle, Wilsie, Bray, Mulder, Hemme voting yea. Lunde voting neh.

NEW BUSINESS:

None

Director's Report:

In addition to items covered in the Director's Report, Acting Director Hilson noted that the City of Ketchikan (COK) and Ward Cove Group (WCG) have not come to an agreement on bussing arrangements for the 2022 season, and that WCG is looking at private parcels of land in the downtown area.

MOTION was made by Lunde to table the Director's Report Items 1. Hole in the Wall Memorandum and 2. Dock Storage Memorandum until the April meeting. **MOTION SECONDED** by Castle. **MOTION PASSED UNANIMOUSLY.**

FUTURE AGENDA ITEMS:

None

BOARD MEMBER COMMENT

Mr. Tim Hemme: Thanks both of you, your input is invaluable.

Mr. Eric Lunde: Thank you for putting all of this together.

Mr. Rod Bray: I really enjoyed this meeting and I think we've covered some good ground with good discussion. I appreciate Dan sitting at the tables with us. I appreciate Angel getting the information off the computer and voicing your opinion. That is really important because you know what is going on down there.

Mr. Jim Castle:

Mr. Mark Flora:

Mr. Andrew Mulder: Appreciate the number crunching and hard work and effort that went into this material.

Mr. John Kremer: